



Emergency Home Repair Application Form
Southeastern Vermont Community Action (SEVCA)

WHAT TO INCLUDE AS INCOME
(For the past 12 months)

- Wages and Salaries – Please provide your most recent Income Tax Return and your most recent paystub with year-to-date information for each member of your household over the age of 18.
- Social Security Benefits – Please provide a copy of your most recent Social Security Benefits statement. Please provide instructions on how to retrieve your most recent payment information.
- Pensions, Retirement Pay, and Regular Insurance or Annuity Payments – Please provide a copy of your most recent monthly payment statement. Or, if it is deposited directly into a bank account, please provide a copy of your monthly bank statement showing the amount deposited each month. You may also ask the bank to send a note stating the amount you receive each month for your pension if you are uncomfortable sending a bank statement. Alternatively, please provide a copy of the first two pages of your most recent Federal Tax Return.
- Unemployment Compensation – Please provide a copy of your unemployment benefits statement with year-to-date information. You may need to request this from your local unemployment office.
- Self-Employment – Please send a statement showing your best estimate of year to date income minus expenses. Also, please provide a copy of the first two pages of your most recent Federal Tax Return along with a copy of the Schedule C portion of your tax return.
- Rental Properties Income – Please send a statement showing your best estimate of year to date income minus expenses for your rental income. Also, please provide a copy of the first two pages of your most recent Federal Tax Return along with a copy of the Schedule F portion of your return.
- Interest and Dividends – Please provide a copy of the first two pages of your most recent Federal Tax Return. Also, please provide a copy of your monthly statement. If it is deposited directly into a bank account, your monthly bank statement showing the amount deposited each month is sufficient. You may also ask the bank to send a note stating the amount you receive each month if you are uncomfortable sending a bank statement.
- Regular Veteran’s Benefits, Strike Benefits from Union Funds, Training Stipends, or Military Family Allotments – Please see above instructions for Pension, Retirement Pay, Regular insurance pay or Annuity Payments.



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- Alimony – Please provide a copy of checks or receipts from the past three months. Also, please provide a copy of the first two pages for your 2011 Federal Tax Return. You do not need to report child support payments.

- Periodic Receipts from Estates, Trusts, Net Gambling and Lottery Winnings – Please disclose receipts from the past year and provide a copy of the first two pages of last year’s Federal Tax Return.



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1. Name _____
2. Physical Address: _____
Street _____ City _____ State _____ Zip _____
3. Mailing Address (if different) _____
P.O. Box _____ City _____ State _____ Zip _____
4. Phone: Home _____ Cell _____ Message _____
5. Social Security Number _____ - _____ - _____
6. Total Number of Individuals in the Household _____ # of Adults _____ # of Children _____
7. Ages _____
8. Gender (M/F) _____
9. Family Type: Single Female Parent _____ Single Male Parent _____ Two-Parent _____
Two Adults No Children _____ Single Person _____ Other _____
10. Educational Level of Adults 24 & older: 0-8 grade _____ 9-12 (non-grad) _____ H.S. Grad/GED _____
Some Post-Secondary Education _____ 2 or 4 Year College Graduate _____
11. Does anyone in the household have a disability? _____ Yes _____ No
12. Do you have health insurance? No _____ Yes _____ If Yes: Employer _____ State _____ Private _____
13. Sources of income (Check all that apply): Employment _____ Self-Employment _____ Pension _____
Social Security _____ SSI _____ SSDI _____ TANF _____ General Assistance _____ Unemployment _____
VA Disability _____ Other _____ Describe if Other: _____
14. Total household income for the past:
Month: \$ _____ 12 months: \$ _____ Calendar Year: \$ _____
15. Current/ Most Recent Employer if (applicable) _____
16. Do you: Own _____ Rent _____ Is home for sale? _____ Yes _____ No
17. Type of home: Single Family House _____ Mobile Home _____ Condo _____ Townhouse _____

Equal Housing Opportunity
We are an Equal Opportunity Service & Housing Assistance Provider



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18. How old is your home? _____ How long have you lived there? _____

19. Home heating source: Oil ___ Gas ___ Electric ___ Solar ___ Other ___

20. Waterheating source: Oil ___ Gas ___ Electric ___ Solar ___ Other ___

21. Has your current house been Weatherized by SEVCA? Yes ___ No ___

If Yes, when _____

22. Which is your electric company? CVPS ___ GMP ___ Ludlow Elec ___ Jacksonville Elec ___

23. Are you interested in participating in a self-help program? ___ Yes ___ No

24. What else should we know about you and your household?

25. What else should we know about your home?

26. Other information _____

I have read and answered all of the questions on this application. My answers are truthful, accurate, and complete to the best of my knowledge. I understand that if I deliberately misrepresent any aspect of my situation or knowingly provide false information, SEVCA may ask for repayment of benefits resulting from such actions.

Applicant's Signature: _____ Date: _____

Co-Applicant's Signature: _____ Date: _____



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The information regarding race, ethnicity, and sex designation solicited on this application is requested in order to assure the Federal Government, acting through the Rural Housing Service that the Federal laws prohibiting discrimination against tenant applications on the basis of race, color, national origin, religion, sex, familial status, age, and disability are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note race, ethnicity, and sex of the individual applicants on the basis of visual observation or surname.

Information below is regarding the Head of Household

Ethnicity:

Hispanic or Latino___ Not Hispanic or Latino___

Race: (Mark one or more)

American Indian/ Alaska Native___ Asian___ Black or African American___

Native Hawaiian or Other Pacific Islander___ White___

Gender:

Male___ Female___